

Governing Board of Trustees
AGENDA
Thursday, January 23, 2014, 3:30 PM

Ledyard Hakes ♦ Brenda Kracht ♦ Dawn Ovrom ♦ Bruce Shepherd ♦ Maria Simon
Student Board Representative: Keelin Shaughnessy
Superintendent/Secretary: Dr. Jeffrey Felix Recording Secretary: Maria Johnson

Times Indicated are Anticipated and Serve as Guidelines for Discussion

- 1.0 CALL TO ORDER 3:30**
- 1.1 Call to Order
- 2.0 CLOSED SESSION (Board Room) 3:30**
- 2.1 Level IV Employee Grievance Hearing
- 2.2 Superintendent’s Public Employee Performance: Evaluation of Superintendent Dr. Felix, Government Code 54957 and Board Policy 2140
- 3.0 RECONVENE TO OPEN SESSION 4:30**
- 3.1 Pledge to the American Flag
- 3.2 Approval of the Agenda: Any changes for either the full agenda or the consent calendar must be made at this time
- 3.3 Village and Silver Strand Elementary Schools’ Student Report
- 3.4 Student Recognition
- Mission Federal Credit Union 2013-14 All-Academic Team and Cymer Scholar Awards will be given to certain students who participated in Football, Boys’ Water Polo, and Girls’ Cross Country Teams
- 3.5 Shareholder Reports
- 3.6 Superintendent’s 2014 State of the District Address
- Successes from the 2012-13 school year
 - Official announcement of financial failure due to loss of revenue
 - Drastic expense reductions necessary for the 14-15 fiscal year
 - Recommendation for a local ballot measure to be placed on the June 3, 2014, Gubernatorial Primary Election
- 3.7 Comments from Board Members

4.0 COMMENTS FROM THE AUDIENCE (Agenda and Non–agenda items)5:30

Anyone wishing to address the Board on agenda, non–agenda, and/or Closed Session items may do so. Individual speakers will be limited to three minutes. Total public input on any one subject will be limited to twenty minutes, and may be extended at the discretion of the Board President. Comments on an agenda item will be taken when the agenda item is discussed by the Board. Comments on non–agenda items will be held before the Consent Motion if there are three yellow cards or less per topic. If there are more than three yellow cards per topic then the comments from the audience will be held until the end of the agenda.

5.0 APPROVAL OF CONSOLIDATED MOTION FOR CONSENT CALENDAR 6:00

The purpose of the consolidated motion is to expedite action on routine agenda items. All agenda items, which are not held for discussion at the request of a member of the Board, will be approved as written as part of the consolidated motion. Items designated or held for discussion will be acted upon individually. Any member of the audience who wishes to speak to an agenda item should **complete a yellow card** and present it to the Recording Secretary **before the agenda is approved.**

5.1	Approve the Regular Meeting Minutes and Special Meeting Minutes of December 3, December 12 (Strategic Planning), December 12, (Organizational) and December 19, 2013	4
5.2	Approve/Ratify Purchase Orders	15
5.3	Approve/Ratify Contracts for Services	16
5.4	Accept Uniform Complaint Quarterly Report	17
5.5	Approve Certificated Personnel Register.	18
5.6	Approve Classified Personnel Register	19
5.7	Approve the Assignment of Teachers According to Education Code Sections 44258.3 and 44258.7 (c) & (d) and Board Policy 4113.....	20
5.8	Adopt Resolution Regarding Release and/or Non-reelection of Employment of Temporary Certificated Employees	21
5.9	Adopt Resolution Regarding Elimination of Classified Positions: Instructional Assistant (1) Coronado High School; and Instructional Health Care Assistants (2) Village Elementary School and Coronado Middle School; Corresponding Layoff of Classified Employees.....	24
5.10	Approve a Temporary Separate ASB Account to Process Donations	27
6.0	ACTION ITEM.....	6:05
6.1	Review & Accept Audit Report for Fiscal Year Ending June 30, 2013 (10 minutes)	28
7.0	REPORTS.....	6:15
7.1	Preschool and Child Care Services Report Including an Announcement of the Opening of a Second Classroom for Crown Preschool (10 minutes).....	29
7.2	Discussion of the Open Campus Policy BP 5112.5 (30 minutes)	31
7.3	Learning and Instruction Department Report (30 minutes).....	32
	• Village Elementary School Annual Update	
	• Silver Strand Elementary School Annual Update	
7.4	Business Services Department Report (15 minutes)	37

8.0 ORGANIZATIONAL BUSINESS 7:40

8.1 Proposed List of Agenda Items for Future Board Meetings39

8.2 Upcoming Meetings:

- Special Board Workshop, February 6, 2014, 4:30 PM - The Board will conduct a special financial workshop to discuss the Superintendent’s recommendation made at the January 23rd meeting for a local ballot measure to be placed on the June 3, 2014, Gubernatorial Primary Election
- Regular Board Meeting, February 20, 2014, 4:30 PM, District Office

9.0 ADJOURN8:00 (approximately)

Individuals who require special accommodation (American Sign Language Interpreter, accessible seating, documentation in accessible formats, etc.) should contact the Superintendent or designee at least two days before the meeting date. In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the Board in advance of a meeting, may be viewed at 201 Sixth Street, Coronado, CA 92118, or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact Maria Johnson, Executive Assistant to the Superintendent/Board, at (619) 522-8900, ext. 1025.

AGENDA – January 23, 2014

5.0 CONSOLIDATED MOTION FOR CONSENT CALENDAR

DISTRICT ORGANIZATION AND BOARD OPERATION

5.1 Approve the Regular Meeting Minutes and Special Meeting Minutes of December 3, December 12 (Strategic Planning), December 12, (Organizational) and December 19, 2013 (Action)

Background Information:

Presented for Board Approval:

- December 3, 2013, regular meeting minutes
- December 12, 2013, special meeting, strategic planning session
- December 12, 2013, organizational meeting
- December 19, 2013, regular meeting minutes

Superintendent's Recommendation: *JPF*
That the Board approve the attached minutes with any necessary modifications.

Moved by _____ Seconded by _____

Ayes _____ Noes _____ Absent _____ Student _____

CORONADO UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEES

SPECIAL BOARD MEETING

Budget Study Committee Meeting

UNADOPTED MINUTES

December 3, 2013

Ledyard Hakes ♦ Brenda Kracht ♦ Dawn Ovrom ♦ Bruce Shepherd ♦ Maria Simon

Student Board Representative: Keelin Shaughnessy

Superintendent/Secretary: Jeffrey P. Felix ♦ Recording Secretary: Maria Johnson

Order of Business

1.0 CALL TO ORDER

President Dawn Ovrom called the meeting to order at 5:01 PM at Silver Strand Elementary School in Strand Hall, 1350 Leyte Road, Coronado, CA. Coronado, CA.

Roll Call

The following Board members were present: Brenda Kracht, Dawn Ovrom, Maria Simon, Ledge Hakes and Bruce Shepherd. Also present were Jeffrey Felix, Superintendent; Keith Butler and Richard Erhard, Assistant Superintendents. Student Board Representative Keelin Shaughnessy was absent.

2.0 OPEN SESSION

2.1 Pledge of Allegiance

2.2 **Approve the Agenda**

#21

Motion: Simon Second: Shepherd Vote: 5-0

3.0 COMMENTS FROM AUDIENCE NON-AGENDA ITEMS

None

4.0 BUDGET STUDY COMMITTEE MEETING

4.1 **2013-14 First Interim Draft Report**

Assistant Superintendent Keith Butler presented an overview on the draft of the 2013-2014 First Interim Report and answered questions from the Committee and Board. Dr. Felix reported that the Budget Facts are posted on the web and are updated weekly.

5.0 ORGANIZATIONAL BUSINESS

5.1 Future Agenda Items/Board Member Comments

5.2 Special Board Meeting, December 12, 2013, 9:00 AM to 12:00 PM, District Strategic Planning

Annual Organizational Meeting, December 12, 2013, 2:00-2:35 PM. The Board will then adjourn and begin a Special Board Meeting to review and consider approval of the First Interim Budget. The Board will also be given the results of a community survey performed by True North Research

Regular Board Meeting, December 19, 2013, 4:30 PM, District Office Board Room

Special Board Meeting will be January 7, 2014, at 5:00 PM (this will be a Budget Study Committee Meeting) at Village Elementary School in Village Hall

6.0 ADJOURNED

The meeting was adjourned at 6:40 PM

Approved:

Jeffrey Felix, Ed. D.
Secretary to the Board of Education

CORONADO UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEES
SPECIAL BOARD MEETING
Strategic Planning Session
UNADOPTED MINUTES
December 12, 2013

Ledyard Hakes ♦ Brenda Kracht ♦ Dawn Ovrom ♦ Bruce Shepherd ♦ Maria Simon
Student Board Representative: Keelin Shaughnessy
Superintendent/Secretary: Jeffrey Felix ♦ Recording Secretary: Maria Johnson

Order of Business

1.0 CALL TO ORDER

President Ovrom called the meeting to order at 9:02 AM at Coronado Unified School District, 201 Sixth Street, Coronado, CA.

Roll Call

The following Board members were present: Bruce Shepherd, Brenda Kracht, Ledyard Hakes, Dawn Ovrom and Maria Simon. Also present were Jeffrey Felix, Superintendent; Keith Butler and Richard Erhard, Assistant Superintendents.

2.0 OPEN SESSION

2.1 Pledge of Allegiance

2.2 **Approve the Agenda**

#22

Motion: Hakes Second: Kracht Vote: 5-0

3.0 COMMENTS FROM AUDIENCE NON-AGENDA ITEMS

None

4.0 DISTRICT STRATEGIC PLANNING WORKSHOP

4.1 Claudia Gallant, CUSD Learning Director, facilitated the Strategic Planning Session. Superintendent Felix “hijacked” this meeting to address and inform the community regarding the dire financial status of the District.

5.0 ORGANIZATIONAL BUSINESS

5.1 Future Agenda Items/Additional Comments

5.2 Upcoming Meeting Dates

- December 12, 2013, Organizational Meeting, 2:00 PM, District Office Board Room
- December 19, 2013, 4:30 PM, Regular Board Meeting, 4:30 PM, District Office Board Room
- January 7, 2014, Special Board Meeting, 5:00 PM, (this will be a Budget Study Committee Meeting) at Village Elementary School in Village Hall

6.0 ADJOURNED

The meeting was adjourned at 12:00 PM

Approved:

Jeffrey Felix, Ed. D.
Secretary to the Board of Education

CORONADO UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEES
ORGANIZATIONAL MEETING
ADOPTED MINUTES
December 12, 2013, at 2:00 PM

Ledyard Hakes ♦ Brenda Kracht ♦ Dawn Ovrom ♦ Bruce Shepherd ♦ Maria Simon
Student Board Representative: Keelin Shaughnessy
Superintendent/Secretary: Jeffrey Felix ♦ Recording Secretary: Maria Johnson

Order of Business

Order of Business

1.0 OPEN SESSION/CALL TO ORDER

President Ovrom called the meeting to order at 2:00 PM at Coronado Unified School District, 201 Sixth Street.

Roll Call

The following Board members were present: Ledyard Hakes, Brenda Kracht, Dawn Ovrom, Maria Simon, and Bruce Shepherd. Also present were Dr. Jeffrey Felix, Superintendent, Keith Butler and Richard Erhard, Assistant Superintendents. Keelin Shaughnessy, Student Board Representative was absent.

1.1 Pledge of Allegiance

1.2 Approve the Agenda

#23

Motion: Hakes Second: Simon Vote: 5-0

2.0 ELECTION OF BOARD OFFICERS

2.1 PRESIDENT

#24

Moved by Hakes, seconded Simon, Dawn Ovrom was elected as President of the Governing Board with term of office to terminate at the first regular meeting of the Board in December 2014; Vote 5-0

2.2 VICE PRESIDENT

#25

Moved by Simon, seconded Shepherd, Brenda Kracht was elected as Vice-President of the Governing Board with term of office to terminate at the first regular meeting of the Board in December 2014; Vote 5-0

2.3 CLERK

#26

Moved by Simon, seconded Shepherd, Ledyard Hakes was elected as Clerk of the Governing Board with term of office to terminate at the first regular meeting of the Board in December 2014; Vote 5-0

3.0 SELECTION OF DAY, TIME, AND PLACE OF REGULAR MONTHLY MEETINGS

- 3.1 Time and Place** **#27**
Unless otherwise posted, Regular Board Meetings will begin at 4:30 PM at the District Office, 201 Sixth Street. Special Meetings will be held as needed and be posted according to legal guidelines for notification of the public.

Board Calendar

Moved by Kracht, seconded Hakes, the Board approved the following dates of Regular Board Meetings for 2014; Vote 5-0

Thursday, January 23	Thursday, June 26
Thursday, February 20	Thursday, August 21
Tuesday, March 4	Thursday, September 11
Thursday, April 17	Thursday, October 16
Thursday, May 15	Thursday, November 20
Thursday, June 19	Thursday, December 11, Organizational Meeting and Regular Meeting

4.0 COMMENTS FROM THE AUDIENCE

None

5.0 ACTION ITEMS

- 5.1 **Authorize District Certification of First Period Interim Budget State Report for Period Ending October 31, 2013** **#28**

Motion: Shepherd Second: Hakes Vote: 5-0

- 5.2 **Adopt Resolution to Identify the Amount of Expenditure Reductions Needed in 2014-15 and 2015-16** **#29**

Joni Collins, CSEA Representative addressed the Board and requested that the Board not pass this Resolution because it not only hurts students but people. Ms. Collins asked the Board to please take a look at what we are spending and said that already we do not have enough staff. Again she stated cuts hurt students.

Laura Noonan, President of Association of Coronado Teachers, addressed the Board and said it is hard to imagine further cuts because of the skeleton crew we currently have. As the Board considers proposed cuts, please remain mindful that when the trigger is pulled to please cut equally with the same ratio of certificated, classified, and administrators.

Member Shepherd commented that the District needs to explore revenue so we can maintain local control, but the way sequencing and legal requirements are established, if the Board does not pass this resolution by December 15 then this District will lose local control. Mr. Shepherd said he was very sympathetic to individuals because this is their livelihood but the Board doesn't have a choice because of the sequencing. He stated he concurs with Ms. Noonan's point and will cut fairly for all sectors.

Motion: Shepherd Second: Simon Vote: 5-0

5.3 **Adopt Resolution Regarding Elimination of Classified Positions: Instructional Assistant (1) Village Elementary School; and Instructional Health Care Assistants (2) Village Elementary School and Coronado Middle School; Corresponding Layoff of Classified Employees** #30

Motion: Hakes Second: Shepherd Vote: 5-0

6.0 **REPORTS**

6.1 **Coronado Pathways Charter School’s 2013-2014 First Interim Report**

Dr. Butler reported there was no repayment scheduled as of yet because at this moment Pathways does not have enough students to break even. So we will see in the written report that the ADA is higher. The original budget being strong but they didn’t get all those students and they are down to 18.18 ADA from the first reporting period for attendance. They are now up to 27 students and Dr. Butler said he feels pretty comfortable putting in the 25 ADA for this year which lowers the exposure to this Board. Then he did put in a multiyear budget for them as well where they will start to breaking even as long as they get 100 students, 99 ADA, next year. Then 200 students, 198 ADA the following year and that would be the point where the District would start seeing some funding coming back for repayment of the loan, possibly by the 2015-16 school year. The loan, reflecting the 25 student projection, at the end of this year will be \$84,000.s

6.2 **Presentation by Timothy McClary, President of True North Research Inc. on the Results of the Community Perception and Revenue Feasibility Study**

On July 1, 2013, the State of California voted in a new State Local Control Funding Formula (LCFF). This new law changed the way schools were funded throughout the state. New supplemental money is earmarked for students who are English Language Learners and/or economically disadvantaged, of which Coronado Unified School District has a very small percentage. More money or “concentration” funding is provided to districts that have larger percentages of these students.

LCFF has significantly hurt the Coronado Unified School District financially. Our District is out of short-term options to fill the financial gap and in order to continue operating as a District the Governing Board will be tasked to make drastic cuts. These cuts will hurt our most precious programs unless the District finds another revenue source.

Foreseeing the need for drastic changes, the Superintendent employed True North Research Inc. to design, conduct, analyze, and present a voter survey for the Coronado community in order to perceive the desires and expectations of the community. The survey was also conducted to inform the community of the impending issue, increase the understanding of the severity of the issue, and improve relationships within the community via transparent communication. This survey of 252 participants was performed during the first three weeks of November 2013.

Tim McLarney, President of True North Research Inc., provided an overview of the results of the survey and answered Board questions.

7.0 ORGANIZATIONAL BUSINESS

7.1 Future Agenda Items

7.2 Comments from Board Members:

7.3 Regular Board Meeting is December 19, 2013, 4:30 PM, District Office Board Room

Special Board Meeting is January 7, 2014, 5:00 PM, (this will be a Budget Study Committee Meeting) at Village Elementary School in Village Hall

8.0 CONVENE TO CLOSED SESSION

8.1 Public Employee Discipline/Dismissal/Release for Employee 335-352, Government Code 54957

9.0 RECONVENE TO OPEN SESSION

The Board voted unanimously to Dismiss/Release Employee 335-352

10.0 ADJOURNMENT

The Organizational Meeting was adjourned at 4:00 PM

Approved:

Jeffrey P. Felix, Ed.D. Secretary

CORONADO UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEES
REGULAR MEETING
UNADOPTED MINUTES
December 19, 2013, at 4:30 PM

Ledyard Hakes ♦ Brenda Kracht ♦ Dawn Ovrom ♦ Bruce Shepherd ♦ Maria Simon
Student Board Representative: Keelin Shaughnessy
Superintendent/Secretary: Jeffrey Felix ♦ Recording Secretary: Maria Johnson

Order of Business

1.0 CALL TO ORDER

President Ovrom called the meeting to order at 4:29 PM at Coronado Unified School District, 201 Sixth Street, Coronado, CA.

Roll Call

The following Board Members were present: Dawn Ovrom, Bruce Shepherd, Brenda Kracht, Maria Simon and Ledyard Hakes. Also present were Jeffrey Felix, Superintendent, Keith Butler and Richard Erhard, Assistant Superintendents, and Student Board Representative Keelin Shaughnessy.

2.0 OPEN SESSION

2.1 Pledge of Allegiance

2.2 Approve the Agenda

#31

Agenda Items 4.12 and 4.13 were pulled from the Consent Calendar

Motion: Hakes Second: Simon Vote: 4-0. Member Shepherd arrived after the vote was taken.

2.3 Coronado Middle School Student Report

Noah Packard and Taylor Fialkowski updated the Board on Coronado Middle School's activities.

2.4 Board Recognition

The Board recognized Division IV CIF Cross Country Champions led by Coach George Green: Rachel Steffen, Kayla Bierschbach, Aeron Yim, Jasmine Rippey, Haley Chasin, Hannah Downey, and Renee Phillips. The Board also recognized Erik Armes, All CIF Division IV Cross Country

2.5 Shareholder Report

- Kelee Hearther and daughters Katie, 10th grader, Jaimie, 8th grader, and Jessie, 5th grader updated the Board on the activities of Goal 100
- Andrea Webster updated the Board on SAFE and their upcoming activities
- Rich Brady updated the Board on upcoming CoSA activities
- Kevin Nicolls, Principal of Palm Academy and Director of Coronado Pathways Charter School, updated the Board on the progress of Pathways and enrollment

2.6 Superintendent's Report

The Superintendent reported on the following: thanked the anonymous donor for the \$2,000 to pay down lunch balances for needy students of the Coronado Unified School District; thanked the participants who attended the District Strategic Planning session on December 12th. There was a lot of conversation among the 75 people in the Board Room.

Dr. Felix announced the following dates for upcoming Strategic Planning: January 14 – Village Elementary, January 15 – Silver Strand Elementary, January 16 – Coronado High School, and January 23 – Coronado Middle School. These planning sessions are intended to allow for honest conversation among staff and parents on the financial problems of the District. If you would like to participate, please give your name to the principal of your school.

2.7 Comments from Board Members Including Discussion with the Superintendent’s Cabinet Regarding the Strategic Planning Presentation

The Board provided suggestions to the staff on how to improve on the presentations.

3.0 COMMENTS FROM THE AUDIENCE

There were no comments on non-agenda items.

4.0 APPROVAL OF CONSENT AGENDA

#32

4.7, 4.8, and 4.9 were also pulled from the Consent Agenda per a request from Member Shepherd,

Motion: Kracht Second: Simon Vote: 5-0

4.1 Approve the Regular Meeting Minutes of November 21, 2013

4.2 Accept Donation to the Coronado Unified School District

4.3 Approve/Ratify Purchase Orders

4.4 Approve/Ratify Contracts for Services

4.5 Approve Change Order - Visionary Construction & Consulting Inc., for the CUSD 2012/13-001 Various Site Improvements at the Early Childhood Development Center

4.6 Approve Notice of Completion – CUSD 2012/13-001 Various Site Improvements at the Early Childhood Development Center - Visionary Construction & Consulting Inc.

4.10 Approve the California Common Core State Standards (CCSS) Funding Local Implementation Plan

4.11 Approve Management Personnel Register

ACTION ITEMS PULLED FROM CONSENT

4.7 Approve the Arts, Media, and Entertainment Industry Sector Leadership Project \$15,000 Contract as Authorized by the Carl D. Perkins Career and Technical Education Improvement Act of 2006 #33

Motion: Shepherd Second: Simon Vote: 5-0

4.8 Approve the Arts, Media, and Entertainment Industry Sector Leadership Project \$25,000 Contract as Authorized by the Carl D. Perkins Career and Technical Education Improvement Act of 2006 #34

Motion: Shepherd Second: Hakes Vote: 5-0

- 4.9 **Approve the Specialized Secondary Program application for \$50,000 for December 15, 2013-June 30, 2014, as authorized California Education Code (EC) Sections 58800–58806** #35
 Motion: Kracht Second: Simon Vote: 5-0
- 4.12 **Approve Certificated Personnel Register** #36
 Motion: Hakes Second: Kracht Vote: 5-0
- 4.13 **Approve Classified Personnel Register** #37
 Motion: Hakes Second: Simon Vote: 5-0
- 5.0 REPORTS (See Agenda for Written Reports)**
- 5.1 **Islander Sports Foundation Annual Report:** Steve DaLuz, President of Islander Sports Foundation, provided a brief presentation to the Board
- 5.2 **Learning Report:** Coronado Middle School Annual Update
 Senior Director of Curriculum and Learning Claudia Gallant and Principal Jay Marquand gave a presentation to the Board and answered questions.
- 5.3 **Report to the Governing Board from the Superintendent of Schools Regarding Off Campus Policy, Procedures, and Liabilities Related to Student Conduct and Safety**
 The Superintendent’s recommendation to the Governing Board was to not make any changes to the current policy.
- 5.4 **Presentation of Draft Version of Long Range Facilities Maintenance Management Plan**
 Eric Hall and Associates presented to the Governing Board a draft version of the Long Range Facilities Master Plan. Members would like to see listed what the plans are and would like to have an update on a monthly basis where we are with the projects, what the cost figures are, and where we are with DSA closeouts.
- Eric Hall and Associates presented to the Governing Board a draft version of the Long Range Facilities Master Plan. Members would like to see listed on a monthly basis on how we are doing on our plans and where we are with DSA closeouts.
- 6.0 ACTION ITEMS/PUBLIC HEARINGS** #38
- 6.1 **Adopt Revisions to Board Policies, Board Bylaws, Administrative Regulations, and/or Exhibits and New Policy and Regulation 0460, Local Control and Accountability Plan**
 Motion: Hakes Second: Simon Vote: 5-0
- 7.0 ORGANIZATIONAL BUSINESS**
- 7.1 **Proposed List of Agenda Items for Future Board Meetings**
 Again the Governing Board asked for Safety and Security Matrix.
- 7.2 **Comments from Board Members**
- 7.3 **Upcoming Governing Board Meetings**
- January 7, 2014, Special Board Meeting, Budget Study, 5:00 PM at Village Elementary School in Village Hall
 - January 23, 2014, Regular Board Meeting, 4:30 PM at District Office Board Room
 - February 6, 2014, Special Board Meeting, 4:30 PM at District Office Board Room
 - February 20, 2014, Regular Board Meeting, 4:30 PM at District Office Board Room

8.0 CONVENE TO CLOSED SESSION

The meeting was convened to Closed Session at 7:30 PM

9.0 RECONVENE TO OPEN SESSION

The Meeting reconvened to Open Session at 9:30 PM. No Action was taken in Closed Session.

10.0 Adjourned at 9:30 PM

Approved:

Jeffrey Felix, Ed. D.
Secretary to the Board of Education

AGENDA – January 23, 2014

5.0 CONSOLIDATED MOTION FOR CONSENT CALENDAR

BUSINESS & FISCAL MANAGEMENT

5.2 Approve/Ratify Purchase Orders (Action)

Background Information:

A list of all purchase orders has been submitted to the Governing Board per Education Code 39657. Warrants then represent invoiced payments against purchase orders previously approved.

Report:

Separate cover

Financial Impact:

Purchase Orders	November 1 through November 30, 2013	\$331,895.40
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JPF

Superintendent's Recommendation:

That the Board approve/ratify the purchase orders.

Moved _____ Seconded _____

Ayes _____ Noes _____ Absent _____ Abstain _____ Student _____

AGENDA – January 23, 2014

5.0 CONSOLIDATED MOTION FOR CONSENT CALENDAR

BUSINESS AND FISCAL MANAGEMENT

5.3 Approve/Ratify Contracts for Services (Action)

Background Information:

Board Policy 3312 states “The Superintendent or designee may enter into contracts on behalf of the District. All contracts must be approved or ratified by the Governing Board. No contract made under this delegation of power shall be valid until the Board approves or ratifies the contract.”

Report:

The following contracts need the approval/ratification of the Governing Board:

Name	Description	Dates	Amount	Source of Funds
ACES	Nonpublic School Master Contract	7/01/13-6/30/14	Per Fee Schedule	Special Ed
ACES	Student A	7/01/13-6/30/14	\$23,000	Special Ed
Compass Learning	Software Licenses and Professional Services	1/01/14-12/31/15	\$55,518	STEPS Grant
Government Financial Strategies Inc,	Professional Work for Property Tax Base Analysis	12/19/13-2/15/14	NTE \$5,000	Special Reserve for Capital Outlay
Just for Kids	Professional Services for Occupational Therapy	2/28/13-6/30/13	NTE \$5,000	Special Ed
Patrick Callahan	Professional Development Services for CCS	1/02/14-6/30/14	\$15,000	Common Core Funding
WIDCO Inc.	IT and Video Technical Services	7/01/13-6/30/14	\$12,000	Gen. Fund

Financial Impact:

The contracts listed above are included in the 2013-14 budget.

JPF

Superintendent’s Recommendation:

That the Board approve/ratify the contracts for services.

Moved _____ Seconded _____

Ayes _____ Noes _____ Absent _____ Abstain _____ Student _____

AGENDA – January 23, 2014

5.0 CONSOLIDATED MOTION FOR CONSENT CALENDAR

DISTRICT ORGANIZATION AND BOARD OPERATION

5.4 Accept Uniform Complaint Quarterly Report

Background Information:

In May 2000 the ACLU and other public interest law firms and organizations filed a lawsuit alleging that the state of California lacked equal access to instructional materials and basic resources; provided inadequate instruction; and had massive overcrowding and inadequate, unsafe and unhealthy facilities. A settlement was reached in August 2004 resulting in several pieces of legislation requiring immediate implementation. Many of the new requirements apply to low performing schools, and some apply to all school districts and schools.

The Williams Settlement requires school districts to submit quarterly reports to the San Diego County Office of Education (SDCOE) on complaints each district has received related to instructional materials, emergency facilities issues, and teacher vacancies and misassignments.

Report:

This is the second quarter of the 2013-2014 school year reporting period. The District has received no complaints.

Financial Impact:

None.

This report is provided to the Board for acceptance.

The logo consists of the letters 'JPJ' in a stylized, blue, cursive font.

AGENDA – January 23, 2014

5.0 CONSOLIDATED MOTION FOR CONSENT CALENDAR

PERSONNEL

5.5 Approve Certificated Personnel Register (Action)

APPROVE EMPLOYMENT

Name	Position	Salary	Effective Date
Boyer, Anne	Teacher CHS CLAD Permit/Waiver	N/A	8/01/13
Couture, Brad	Teacher CHS Limited Assignment	N/A	8/01/13
Gallegos, Martin	Teacher CHS CLAD Permit/Waiver	N/A	8/01/13
Hirshberg, Michelle	Teacher CMS CLAD Permit/Waiver	N/A	8/01/13
Heskerstad, Kenneth	Teacher -CHS CLAD Permit/Waiver	N/A	8/01/13
Ireland, Ken	Teacher NJROTC-CHS CLAD Permit/Waiver	N/A	8/01/13
Litrenta, Linda	Teacher SS CLAD Permit/Waiver	N/A	8/01/13
Patterson, Emily	Teacher (LOA for Caroline Dinnen) - VES	N/A	1/07/14
Williams, Allyson	Teacher – Sp. Ed. Limited Assignment	N/A	8/01/13
Schemmel, Jessica	Teacher – Temporary VES	Range I, Step IV	1/17/14

APPROVE LEAVE OF ABSENCE

Name	Position	Reason	Effective Date
Sailers, Kelly	Teacher CMS	Maternity	2/26/14-6/06/14

JPF

Superintendent’s Recommendation:

Subject to passage of a pre-placement physical and all pre-placement processing on all new hires, the Superintendent recommends Board approval of the Certificated Personnel Register.

Moved _____ Seconded _____

Ayes _____ Noes _____ Absent _____ Abstained _____ Student _____

AGENDA – January 23, 2014

5.0 CONSOLIDATED MOTION FOR CONSENT CALENDAR

PERSONNEL

5.6 Approve Classified Personnel Register (Action)

APPROVE LEAVE OF ABSENCE

Name	Position	Salary	Effective Date
Adams, Megan	Administrative Assistant-Student Serv.	Personal	1/16/14-7/16/14

APPROVE RESIGNATION

Name	Position	Salary	Effective Date
Dente, Donna	Print Shop Technician District	Personal	12/31/13
Hebron, Roderick	Campus Assistant CMS	Personal	1/06/14
Hecht, Kirra	Food Service Worker II VES	Personal	1/17/14
Torres-Santos, Noraima	Instructional Asst. PE VES	Personal	1/17/14

APPROVE RELEASE

Torres-Santos, Noraima	Instructional Asst. PE VES	Termination of Probationary Classified Employee	12/11/13
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Superintendent's Recommendation:

JPF

That the Board approve the Classified Personnel Register.

Moved _____ Seconded _____

Ayes _____ Noes _____ Absent _____ Abstained _____ Student _____

5.0 CONSOLIDATED MOTION FOR CONSENT CALENDAR

PERSONNEL

5.7 Approve the Assignment of Teachers According to Education Code Sections 44258.3 and 44258.7 (c) & (d) and Board Policy 4113 (Action)

Report:

Article XXV of the ACT Agreement labeled Committee on Assignment (COA) provides for two district committees to review teacher misassignments: one committee for grade levels K-5 and the other for grade levels 6-12.

The COA process supports the governing board of a school district to assign the holder of a credential, other than an emergency permit, to teach any subjects in departmentalized classes in kindergarten or any of grades 1 to 12 (Education Code 44258.3). The COA verifies the teacher has adequate knowledge of each subject to be taught.

In order for a teacher to be recommended to teach a subject in which he/she has expertise but does not have a credential, the policies and procedures outlined in Education Code 44258.3 must be applied.

The K-5 COA reviewed each affected teacher’s evidence of subject matter expertise, demonstrated knowledge of the curriculum framework for the subject to be taught and graduate level coursework to determine that the teachers not credentialed in a subject area have adequate knowledge of the subject(s) to be taught.

The 6-12 Committee on Assignment reviewed and approved the subject matter expertise of both Gail Massey and Elizabeth Wertz.

The 6-12 COA recommends the CUSD governing board approve the teaching assignments for:

- Gail Massey to teach the Biotechnology and Medical Biology courses at Coronado High School.
- Elizabeth Wertz to teach the Engineering course at Coronado Middle School.

Supporting documents for the COA recommendations are available from the Senior Director of Human Resources.

Financial Impact:

None

JPF

Superintendent’s Recommendation:

That the Board approve the assignment of teachers.

Moved by _____ Seconded by _____

Ayes _____ Noes _____ Absent _____ Student _____

AGENDA – January 23, 2014

5.0 CONSOLIDATED MOTION FOR CONSENT CALENDAR

PERSONNEL

5.8 Adopt Resolution Regarding Release and/or Non-reelection of Employment of Temporary Certificated Employees (Action)

Background Information:

Various individuals were offered employment as temporary certificated employees of this School District and accepted employment as temporary certificated employees. The Education Code allows for release and non-reelection of temporary certificated employees.

Proposal:

Secretary to the Board, and/or the superintendent’s designee(s), provide notice to each of the employees (Resolution attached) that each individual’s employment contract has expired and, in accordance with the Education Code, that the Governing Board has determined to not reelect and to release him/her effective upon the last day of this current school year or if different, upon the expiration of any applicable temporary or other employment contract (whichever occurs earlier) and that his/her employment is thereby ended accordingly, and that the notification be provided as may be required by law.

Superintendent’s Recommendation: *JPF*
That the Board adopt Resolution #14-01-01 Regarding Release and/or Non-reelection of Employment of Temporary Certificated Employees.

Moved _____ Seconded _____

Ayes _____ Noes _____ Absent _____ Abstain _____ Student _____

CORONADO UNIFIED SCHOOL DISTRICT

RESOLUTION NO: 14-01-01

**RESOLUTION REGARDING RELEASE AND/OR NON-REELECTION OF
EMPLOYMENT OF TEMPORARY CERTIFICATED EMPLOYEES AND TERMINATION OF
SERVICES OF CATEGORICALLY FUNDED EMPLOYEES**

On motion of Member_____, seconded by Member_____, the following Resolution is adopted:

WHEREAS, various individuals were offered employment as temporary certificated employees of this school district and accepted employment as temporary certificated employees;

WHEREAS, the Education Code allows for release and non-reelection of temporary certificated employees;

WHEREAS, the Education Code allows for the termination from employment and release of employees upon the expiration of the contract or specially funded project without regard to the Education Code requirements relating to termination of probationary or permanent certificated employees;

WHEREAS, this Board desires to release and not further employ all of its temporary certificated employees upon the close of this school year or the expiration of each's contract of employment (whichever occurs earlier), and to release and terminate the employment of employees whether or not considered to be temporary categorically funded employees upon expiration of the contract(s) or specially funded program(s) or project(s);

WHEREAS, the terms and conditions of employment contained in the offers of employment and/or employment contracts of each of the below referenced temporary certificated employees provide for a specific duration of employment as temporary certificated employees;

WHEREAS, this Board relied upon the terms and conditions of those contracts, and desires to allow those contracts to expire without renewal and to release and terminate the employment of each of the below referenced employees as permitted by the agreements and the Education Code, so that their employment ends upon the close of each employee's current school year, the expiration of any applicable employment contract (whichever occurs earlier), and/or upon expiration of the contract(s) or specially funded program(s) or project(s), as applicable to the below listed employees;

NOW, THEREFORE, BE IT RESOLVED AND ORDERED that as to each of the following individuals serving as temporary certificated employees, the contractual duration of employment be and is implemented so that employment is expired and not continued, and each employee is not reelected for the next succeeding school year and is ordered released, effective upon the last workday of this current school year or if different per contract upon the expiration of any applicable temporary or other employment contract (whichever occurs earlier):

100-899

525-697

515-256

526-035

001-002

BE IT FURTHER RESOLVED AND ORDERED that as to each of the following individuals who may be serving as certificated employees in and based upon categorically funded programs or projects which contracts or specially funded programs are terminating, each employee is released and their employment terminated upon the expiration of the contract or program or project in which each is serving, or upon the expiration of this school year and is not reelected for the next succeeding school year or time beyond the expiration of such contract, program or project and is ordered released, effective upon the last workday of this current school year or if different, the date of expiration of the contract, program or project:

Jessica Schemmel the last date of employment: June 6, 2014

BE IT FURTHER RESOLVED AND ORDERED, that nothing in this Resolution shall deprive any employee of any right to reemployment to the extent such rights, if any, are provided by law;

BE IT FURTHER RESOLVED AND ORDERED that Jeffrey P. Felix, Superintendent and Secretary to the Board, and/or the superintendent's designee(s), provide notice to each of the above named employees that each individual's employment contract or program/project has expired and, in accordance with the Education Code, that the Governing Board has determined to not reelect and to release and terminate the employment of him/her and indicate the last day of employment as to each individual and that his/her employment is thereby ended accordingly, and that the notification be provided as may be required by law.

IN WITNESS of the adoption of the foregoing Resolution, we, the members present and voting thereon, have hereunto set our hands this 23rd day of January, 2014. Executed in Coronado, San Diego County, California.

Approval:

Absent:

Dissenting:

Abstaining:

I, Jeffrey P. Felix, Superintendent and Secretary to the Board of Trustees of the Coronado Unified School District of San Diego County, California, do hereby certify that the foregoing is a full, true, and correct copy of a Resolution duly adopted by said Board at a meeting thereof.

DATED: _____

Jeffrey P. Felix, Ed. D.
Superintendent/Secretary to the Board

AGENDA – January 23, 2014

5.0 PERSONNEL

5.9 Adopt Resolution Regarding Elimination of Classified Positions: Instructional Assistant (1) Coronado High School; and Instructional Health Care Assistants (2) Village Elementary School and Coronado Middle School; Corresponding Layoff of Classified Employees (Action)

Background Information:

The Governing Board has determined due to lack of work that the elimination of services provided in three classified employee positions and based upon such elimination of services, classified employees will be subject to layoff for lack of work and/or lack of funds within the meaning of Education Code section 45308.

Proposal:

The following classified positions and elimination of services referred to herein is as follows:

Instructional Assistant (1) Coronado High School	6 hours per day/Instructional Year
Instructional Health Care Assistant (1) Village Elementary	6 hours per day/Instructional Year
Instructional Health Care Assistant (1) Coronado Middle	6 hours per day/Instructional Year

Financial Impact:

None for this Resolution

JPF

Superintendent’s Recommendation:

That the Board adopt Resolution #14-01-02, regarding elimination of classified positions: Instructional Assistant (1) Coronado High School; and Instructional Health Care Assistants (2) Village Elementary School and Coronado Middle School; Corresponding Layoff of Classified Employees.

Moved _____ Seconded _____

Ayes _____ Noes _____ Absent _____ Abstained _____ Student _____

CORONADO UNIFIED SCHOOL DISTRICT

RESOLUTION REGARDING THE ELIMINATION OF CLASSIFIED POSITIONS: INSTRUCTIONAL ASSISTANT (1) CORONADO HIGH SCHOOL; AND INSTRUCTIONAL HEALTH CARE ASSISTANTS (2); VILLAGE ELEMENTARY SCHOOL AND CORONADO MIDDLE SCHOOL; CORRESPONDING LAYOFF OF CLASSIFIED EMPLOYEES

RESOLUTION #14-01-02

On a motion of Member _____, seconded by Member _____, the following Resolution is adopted:

WHEREAS, the Governing Board of Education of the Coronado Unified School District has determined in evaluating anticipated income and expenditures for the 2012-2013 school year that the best interests of this District would be served by the elimination of services being provided in certain classified employee positions and based upon such elimination of services, classified employees will be subject to layoff for lack of work and/or lack of funds within the meaning of Education Code section 45308;

WHEREAS, the classified positions and elimination of services referred to herein is as follows:

POSITION

ELIMINATION

Instructional Assistant (1) Coronado High School	6 hours per day Instructional Year
Instructional Health Care Assistant (1) Village Elementary	6 hours per day Instructional Year
Instructional Health Care Assistant (1) Coronado Middle	6 hours per day Instructional Year

NOW, THEREFORE, IT IS RESOLVED AND ORDERED BY THE BOARD OF EDUCATION AS FOLLOWS:

1. The above recitals are true and correct;
2. The services being performed in the classified positions set forth hereinabove shall be eliminated and as a result of said action, affected classified employees shall be laid off due to lack of work and/or lack of funds;
3. Said elimination of classified positions shall become effective on a date not earlier than 45 days after written notice is given to affected employees; and
4. The Superintendent or his designee is directed to give notice of layoff to the affected classified employees (considering displacement or bumping rights), as required by the Education Code including sections 45298 and 45308, where applicable.

IN WITNESS of the adoption of the foregoing Resolution, we, the members present and voting thereon, have hereunto set our hands this 23rd day of January, 2014, at Coronado, County of San Diego, California.

GOVERNING BOARD OF THE
CORONADO UNIFIED SCHOOL DISTRICT

Approval:

Dissenting:

Abstaining:

Absent:

I, Jeffrey Felix, Superintendent and Secretary to the Governing Board of Education of the Coronado Unified School District of San Diego County, California, do hereby certify that the foregoing is a full, true, and correct copy of a Resolution duly adopted by said Board at a regular meeting thereof, at the place and by the vote above stated, which Resolution is on file and of record in the office of said Board.

DATE: January 23, 2014

Jeffrey Felix, Ed.D.

AGENDA – January 23, 2014

5.0 CONSOLIDATED MOTION FOR CONSENT CALENDAR

BUSINESS & FISCAL MANAGEMENT

5.10 Approve a Temporary Separate ASB Account to Process Donations (Action)

Background Information:

The state disclosure law (Business and Professions Code 17510 to 17510.7) requires all volunteers 11 years of age and older to present potential donors or buyers with information, including the purpose of the solicitation and the address from which further information about revenues and administrative expenses may be obtained. Unless board policy or practices states otherwise, students can assist in nonstudent organization fund-raisers.

Governing Board approval is necessary to set up a separate Quick Books account to process donations approved by the ASB students to allow for donations from the Empty Bowls fundraiser to the Hunger Project. All flyers, posters, etc. will state that all proceeds go to the Hunger Project.

Financial Impact:

None for this action.

JPF

Superintendent's Recommendation:

That the Board approve a separate ASB account to process donations from the Empty Bowls fundraiser to the Hunger Project.

Moved _____ Seconded _____

Ayes _____ Noes _____ Absent _____ Abstain _____ Student _____

AGENDA – January 23, 2014

6.0 INSTRUCTIONAL PROGRAMS & STUDENT ACTIVITIES

6.1 Review and Accept Audit Report for the Fiscal Year Ending June 30, 2013
(Discuss/Action)

Background Information:

Education Code Sections 41020 and 41020.3 specify that districts shall provide for an annual audit of all school funds and shall review the audit at a regularly scheduled public meeting.

Report:

The Audit Report for the school year ending June 30, 2013, has been completed. Copies have been provided for the Governing Board under separate cover. A copy is available for public inspection at the school district office located at 201 Sixth Street.

There were six findings in the 2011-12 audit. The one finding in the 2012-13 audit is related to our Associated Student Body (ASB) operations, as was one of the findings from 2011-12. However, significant steps were taken before the end of the 2012-13 school year to strengthen ASB internal controls.

Financial Impact:

None.

Superintendent's Recommendation:

JPF

That the Board review and accept the audit report for the fiscal year ending June 30, 2013.

Moved _____ Seconded _____

Ayes _____ Noes _____ Absent _____ Abstain _____ Student _____

AGENDA—January 23, 2014

7.0 INSTRUCTIONAL PROGRAMS & STUDENT ACTIVITIES

7.1 Preschool and Child Care Services: Crown Preschool Report

Background Information:

Coronado Unified (CUSD) Preschool and Child Care Services operate under the Department of Learning and Instruction. CUSD operates both state-funded and fee-based preschools. In the past, CUSD operated two state-funded preschool classrooms at Silver Strand Elementary School and one at the Early Childhood Development Center (ECDC). Because state-funded preschools are underfunded in California, the CUSD Governing Board approved the closure of one preschool classroom at Silver Strand Elementary and one at the ECDC. At present, Silver Strand Elementary School houses one state-funded preschool classroom. CUSD opened a fee-based preschool classroom in July 2013—Crown Preschool—located at the ECDC. It currently consists of one preschool classroom serving students with both morning and afternoon programs. Crown Preschool also includes daily collaboration with two preschool special education classes at the ECDC. Mrs. Kathy Mathis is the Director of Preschool and Child Care Services, who collaborates with Village Principal Bill Cass at Silver Strand and co-administers the educational program at Crown Preschool with Mrs. DeSantis. Child Care Services operate at both elementary school sites before and after school.

Report:

CUSD held a successful “soft opening” of Crown Preschool through a summer enrichment program that had two 3-week sessions and 25 students. The majority of the students attending the summer program were also registered for the 2013-2014 Crown Preschool or kindergarten school year.

Crown Preschool’s license allows for 24 students in the classroom. With creative scheduling that gives students an opportunity to attend in the mornings, afternoons, or full day, Crown Preschool was able to enroll 32 children and included children with special needs. Since August, two students have withdrawn from the school and were immediately replaced with children on the waiting list. Crown Preschool currently has 5 children on the waiting list should additional spots open up this school year. The projected net income for the 2013-2014 school year is \$35,000.00.

The response from the Coronado community has been overwhelmingly positive. Parents of current students appreciate the academic and social/emotional curriculum being offered: “Splash into Pre-K,” a comprehensive, integrated curriculum published by Houghton Mifflin, that includes reading and language arts, math, science, social studies, health and art in the daily instruction. Character education is also a strong component of the curriculum. The classroom environment is bright and welcoming to all who walk through the door. Tours are offered daily.

As Crown Preschool looks forward to the 2014-2015 school year and to the needs of the community, CUSD recognizes that Crown Preschool must have additional capacity. Thirteen (13) students will be returning for the 2014-15 school year, and an additional 48 students are waiting to register. Crown Preschool recently filed the necessary application with the State to increase the capacity and is planning to refurbish an available classroom at the ECDC for this purpose. All costs associated with the remodel would come from the District's child care program reserve. Mrs. Mathis and Mrs. DeSantis are working collaboratively with Village/ECDC staff, Assistant Superintendent of Student Services, Mr. Richard Erhard, and Senior Director for Learning and Instruction, Mrs. Claudia Gallant on this project. With the expansion, it is CUSD's goal to offer a full-inclusion, general education/special education preschool program to the Coronado community as well as to provide CUSD's youngest learners the highest quality early childhood education in our own neighborhood.

This report is provided to the Board for information.

The logo consists of the letters 'JPJ' in a stylized, blue, cursive font.

AGENDA – January 23, 2014

7.0 DISTRICT ORGANIZATION AND BOARD OPERATION

7.2 Discussion of the Open Campus Policy BP 5112.5

Background Information:

At the request of the Governing Board, the Superintendent investigated various aspects of the current Board policy of allowing sophomores, juniors, and seniors to leave the high school campus during their lunch period. The Governing Board reviewed the District's policy in December, including the Superintendent's report with a legal analysis, case law, and options for and against this policy. In summary, because Education Code section 44808.5 expressly authorizes the District to permit high school students grades 10-12 to leave school grounds during the lunch period, any exposure to liability for off-campus conduct or safety issues appears minimal. Therefore, whether to implement a closed or open campus is a policy decision for the Governing Board.

At the end of the report, the Superintendent gave a recommendation to keep the current policy the same with changes to the way staff notifies parents of their rights as it pertains to this policy. The Superintendent announced that Coronado SAFE would invite discussion from staff, students, and members of the public to a community forum on January 14. This forum was successfully conducted and some members of the Board were present.

It is hoped that the discussion by the Board tonight would evaluate the interests and concerns brought forth by individuals at the forum or via other communication. The Superintendent and staff hope the Board will provide them with further clarity in determining whether to proceed with performing additional work on changes to the open campus policy.

AGENDA – January 23, 2014

7.0 INSTRUCTIONAL PROGRAMS & STUDENT ACTIVITIES

7.3 Learning and Instruction Department Report, Including: Village Elementary and Silver Strand Elementary Schools’ Annual Update

Background Information:

Each school in the Coronado Unified School District reports annually to the Governing Board with updated information on academic achievement, progress on Strategic Plan goals, and other components of the instructional program. Coronado Middle School reported at the December 19, 2013, Board Meeting, and the elementary report included below will be followed by Coronado High School and Palm Academy in February 2014. Village Elementary School’s 2013 Growth Academic Performance Index is 902; Silver Strand Elementary School’s is 906.

Report:

Village Elementary School

Village Elementary Site Student Achievement	Math	English Language Arts
Grade Specific Student Achievement	Math	English Language Arts
TK/Kindergarten	90% of students met year end math benchmark (Envision)	82% of students met year end reading benchmark as (DRA2)
First Grade	93% of students met year end math benchmark (Envision)	87% of students met writing content benchmark (Write On!)
Second Grade	85% of students proficient/above on CST math (+2%)	83% of students proficient on CST ELA (+3); 7% increase in students meeting reading benchmark (DRA2)
Third Grade	84% of the students performed in the average and above range in math (MAP)	12% increase in students meeting reading benchmark (DRA2)
Fourth Grade	86% of the students performed in the average and above range in math (MAP); 87% of students proficient/above on CST math (+7%)	85% of students met year end reading benchmark
Fifth Grade	77% of the students performed in the average and above range on math (MAP)	91% of students met writing content benchmark (Write On!); 88% of students met year end Reading benchmark (DRA2)

Other Village Successes

- Morning opening procedures at both sites
- School-wide Character Counts ticket incentive program – Principal for the Day
- SPECIALS – Visual and Performing Arts (VAPA) and Literacy changes to align with Common Core
- Coffee and conversation with site administration
- Monthly meaningful professional staff development centered around student engagement, active participation, Professional Learning Communities (PLC's), teamwork, technology, data, Common Core, and Project Based Learning.
- Visibility - Daily walk through of all classrooms at both sites
- Attendance at weekly PLC grade level meetings
- Year-end reflection meetings with each staff member
- Communication – Facebook, Twitter, Schools-Connect, weekly bulletin
- After school enrichment clubs incorporate Teaching for High Potential (THP) plan
- MAP testing for all students in grades 2-5
- Compass Learning training and expectation
- Digital Content Portal (DCP) training and site expectation
- K-2 Read Well Training and implementation (Spelling pilot)
- K-2 Ticket to Read training and implementation
- Established and implemented 1st site English Language Advisory Committee (ELAC)
- Master Schedule Steering Committee for 13/14
- Site Technology goal met: 100% of 5th grade students did Prezi presentations, used DCP and Google docs for Explorers Science, Technology, Engineering, Arts, Math (STEAM) presentation; 100% of teachers integrating technology into daily lessons to deepen learning
- Increased amount of student participation and engagement 85% success rate

Silver Strand Elementary School

GOAL AREA: Student Achievement (*2012/13 STAR API of 906 = highest in school's history)

- Update and work towards achieving SMART Goals:
 - Reading: Students will perform at proficient or above status as measured by the Reading Comprehension (78%) and Literary Response and Analysis (77%) clusters on the ELA portion of the CST (grades 2-5), and at grade level benchmark as measured by the DRA2 (75%). – Goal met

- Writing: 75% of students will perform at proficient or above status as measured by grade level rubrics on both Content and Conventions on end of the year writing assessments on the common CCSS genre of Narrative. – Goal met for Content (80%); Goal not met for Conventions (66%), so became a focus area for 2013/14 instructional planning
- Math: 82% of students in grades 2-5 will achieve proficient or above status as measured on the math portion of the CST; 81% of Kindergarten & 1st grade students will score 80% or better on end year (Envision) posttests. – Goal met
- Academic Support & Enrichment:
 - Pursue ongoing funding sources to retain Academic Support & Enrichment (ASE) program teachers in order to continue maximizing small group, instructional level-specific teaching for students. – Goal met
 - Consider restructuring primary grade PE times to allow for cross grade level Guided Reading groupings – N/A; analysis of end year DRA2 testing results indicated restructuring not needed due to high percentage of students meeting grade level benchmarks
 - Continue to expand revised Before/After School Academic Assistance Program with emphasis on “mastery-based intervention” – Goal met
- 21st Century Learning:
 - Develop an iPad implementation plan for new iPad carts, with emphasis on meaningful supports for below benchmark students and increased engagement for all students – Goal met
 - Continue to provide opportunities for parent education/meaningful home use of technology (i.e., single log-in for students for all technology software resources, Open House with “technology focus”, presentations from CUSD Director of Learning, etc.) – Goal met

Development of engineering units for all grades as part of Science Lab program to further extend STEM learning opportunities for students (i.e., Gr. 4/5 in 12/13; Gr. 2/3 in Gr. 13/14, Gr. K/1 in 14/15) – Goal met

 - Prioritize time for teachers to get training in utilizing available technology such as Haiku, Compass Learning, Google Docs, Digital Content Portal, Ticket to Read, etc. – Goal met
- Measures of Academic Performance (MAP)
 - Include Grade 2 (along with Gr. 3-5) in MAP testing next school year (in preparation for online Smarter Balanced state assessment in 2014/15; to extend goal setting/student ownership of learning, use of Compass Learning, etc.) – Goal met
 - Maximize meaningful use of Compass Learning with goal of 1 hour per week for each MAP-tested student (i.e., at school, before/after school, at home, summer school, etc.) – Goal met

- Extend use of Personalized Education Plans (PEP's), to include MAP data, with below benchmark Gr. 4 & 5 math students – Goal met (also included Gr. 3)
- Common Core State Standards
 - Continue and complete (by end of 2013/14 school year) transition to CCSS in all subject areas – Goal met
 - Prioritize meaningful professional development opportunities for teachers re: CCSS (to include Academic Support & Enrichment teachers), as well as the new Smarter Balanced state assessment (to include related skills needed by students – i.e.: keyboarding, mouse manipulation, performance tasks, etc.) – Goal met
 - Continue to educate parents re: CCSS (i.e., via CUSD Director of Learning and Instruction, links on web site and to webinars, parent forums, etc.) in connection to other 21st Century Learning topics – Goal met

GOAL AREA: Character Education

- Maintain institutionalized essential ingredients re: “Culture of Character”: - *Goal met*
 - Welcome and Secure via examples such as:
 - Morning/first day greetings by principal/assistant principal
 - Ambassador Club, Peace Patrol, Curbside Hosts
 - New video posted to web site (w/focus on “demystifying” transition for new families coming to Silver Strand)
 - *Connected and Engaged* via examples such as:
 - Friday Flagpole and Spotlight Assemblies
 - Enrichment Clubs and STEAM offerings (i.e.-Robotics, Winter Holiday Music Program, etc.)
 - “You Made Your Mark Wall” for exiting students
 - *Emotionally and Academically Supported* via examples such as:
 - Military Student Supports (i.e.-SLO, MFLC, Operation Bigs, Operation Hero, Operation Pals, FOCUS Deployment Club, etc.)
 - ASE Program & related supports (i.e.-Before School ASE, Summer School, video posted on web site for new families, etc.)
 - Principal's/Assistant Principal's 5th Grade Goal Conferences & Honor Roll
 - Gr. K-4 Citizenship Honor Roll
 - *Character Developed and Recognized* via examples such as:
 - Early school year anti-bullying presentations by MFLC/Counselor
 - “Voyager Way” embraced and emphasized (reducing student referrals and “N’s” on progress reports)

- Annually Investigate and pursue ways to enhance “Culture of Character”; potential new examples include:
 - Volunteer page (with info re: volunteer opportunities, “how to”, etc.) at fall registration, on web site, etc. – Goal met
 - Investigate more permanent “Leave Your Mark” ingredients (i.e., name on a rock in the school garden, or as part of a mural, etc.) – Goal met
 - Investigate simplifying Voyager Way tickets – Goal met
 - Expand Ambassador Club-type welcome support for new students (i.e., classroom “buddy” at recess and lunch for first week, etc.) – Goal met
 - Investigate “Spotlight” and/or “Flagpole” assemblies to also “highlight” one staff member – Goal met
 - Extend parent/community involvement in supervising enrichment clubs – Goal met
- Investigate activities to support/understand special needs students (i.e., during Disabilities Awareness Week, etc.) – Goal met

AGENDA – January 23, 2014

7.0 **BUSINESS AND FISCAL MANAGEMENT**

7.4 Business Services Department Report

Background Information:

Business Services is responsible for the fiscal health and business operations of the District. Business operations include Financial Accounting, Financial Management, Payroll, Business Information Systems, Facilities, Maintenance and Operations, Transportation and Child Nutrition Services.

Report:

- A. The final version of the Long Range Facilities Maintenance Management Plan is being finalized, and it will be presented at the February 20, 2014, Board meeting.
- B. On January 6, 2014, the Governor released his initial proposal for the 2014-15 State Budget. This is only a proposal at this point, and the numbers that truly matter will be in the enacted State Budget (due by June 30, 2014), but there is some good news in the proposed Budget:
 - a. State revenues are likely to be significantly larger than expected.
 - b. The Governor proposes paying back all school deferrals. This does not give us new spending authority, but it does help from a cash flow perspective.
 - c. The Governor also proposes additional funding for the Local Control Funding Formula.
 - i. The governor's proposal would raise our LCFE money from \$19.0 million in 2013-14 to \$20.5 million in 2014-15, or an average of \$6,761 per student.
 - ii. Of the \$20.5 million, \$98,000 is new funding that will need to be targeted specifically for English Language Learner/ Free & Reduced Meal students, so there is \$1.4 million in new spendable funding under the Governor's proposal.
 - iii. The \$6,761 per student is an increase of \$535 (8.6%) per student from \$6,226 per student in 2013-14, thus we are again losing ground compared to the average district, which is rising by 10.9%.
- C. The next major financial report will be the Second Interim Report, to be presented at the March 4, 2014, Board meeting.
- D. Detail regarding project closeouts with the California Department of the State Architect is as follows. As of January 16, 2014, status is:

DSA #	Project Name	Assistance From	Project Status	Next step
04-100625	Misc. Projects	Eric Hall & Associates (EH&A)	Misc. forms needed	EH&A needs to follow-up with architect for data
04-102284	Silver Strand	EH&A	Change orders needed from architect	EH&A needs to follow-up with architect for data
04-103147	Sprint/North Island	EH&A	Need DSA 6 forms from Engineer. No response—company may not be in business	EH&A needs to verify company status—if non-existent needs to file with DSA for closeout
04-106493	CHS Auditorium	EH&A	Status needed	EH&A to follow-up for next DSA 6 letter
04-108126	Aquatic Center	EH&A	Change orders need to be verified; misc. documents need to be located	EH&A researching architect and assembling other documents
04-109217	CHS Light poles and buildings	Jim Murray	Misc. forms needed	Jim Murray working on various forms
04-109218	Misc. Projects	Jim Murray	Change orders need to be verified	CUSD needs to locate change orders
04-109219	Silver Strand	EH&A	Misc. forms needed	EH&A working with Mosher Drew for amended DSA 6 form
04-109340	CHS Building 500	Jim Murray	Misc. forms needed	Jim Murray to follow-up for next DSA 6 letter
04-111227	CHS Security gates	Jim Murray	Ready for closeout	Closeout contingent on closing out 04-109217 and 04-109340
04-111977	Village Easy Turf	Jim Murray	Ready for closeout	Closeout contingent on closing out 04-109218
04-112019	CHS Gym	EH&A		EH&A to get status letter
04-112850	CHS Gym wall mounted antennae	EH&A		EH&A to get status letter
Need #	ECDC landscaping	Jim Murray	Need status from Jim Murray	

Financial Impact:

There is no impact to the general fund as a result of this report.

This report is provided to the Board for information.



AGENDA – January 23, 2014

8.0 ORGANIZATIONAL BUSINESS

DISTRICT ORGANIZATION AND BOARD OPERATION

8.1 Proposed List of Agenda Items for Future Board Meetings (Report)

Background Information:

The Board requested that a list of topics for future Board agendas be published monthly to inform the public of proposed Board reports, items that will be discussed, and items to be voted on by the Board.

Report/Information:

To assist the Board in planning, the topics listed below are tentatively scheduled for the months indicated. Dates may vary due to the availability of necessary information. The reports are in addition to regular information and action items such as personnel and business items which appear on the agenda every month.

February 6, 2014: Special Board Workshop

- The Board will conduct a special financial workshop to discuss the Superintendent's recommendation made at the January 23rd meeting for a local ballot measure to be placed on the June 3, 2014, Gubernatorial Primary Election

February 20, 2014: Regular Board Meeting

- California School Boards (CSBA) Delegate Assembly Election
- Interdistrict Transfer (IDT) Agreements between South County School Districts
- STEAM Report
- Board Policy Update – First Reading
- Results From FCMAT Report on Special Education Services

March 4, 2014: Regular Board Meeting

- Second Interim Budget
- Special Education Report
- Approve Site Strategic Plans
- Approve the 2014-15 School Calendar
- Association of Coronado Teachers (ACT) Topics for Negotiations
- Coronado Unified School District Topics for Negotiations
- Resolution Regarding Elimination of Particular Kinds of Services
- Board Policy Update – Approval

April 17, 2014: Regular Board Meeting

- Uniform Complaint Quarterly Report
- Local Board Policy Review

May 15, 2014: Regular Board Meeting

- Board Policy Update – First Reading
- Budget Update
- Coronado SAFE Annual Report
- Coronado Schools Foundation Report
- Character Education Reports from Schools

June 19, 2014: Regular Board Meeting

- Superintendent Evaluation/Goals/Contract
- Consolidated Application
- GASB 45
- Uniform Complaint Quarterly Report
- Report on School Trips
- Approve Student Services Strategic Plan
- Board Policy Update – Approval
- 2014-2015 Budget Presentation
- Capital Facilities Plan (Green Sheet)

June 26, 2014: Regular Board Meeting

- Approve the 2014-2015 Budget

Financial Impact:

There is no impact to the general fund as a result of this report.